



TENDER DOCUMENT

FOR

CIVIL/INTERIOR FURNISHING/ELECTRICAL
& DATA CABLING WORKS

AT

ZONAL OFFICE -UCO BANK, MANTESWAR, PURBA
BARDHAMAN WEST BENGAL-713145

ARCHI SPACE CONSULTANT

PACIFIC WIND, 69/3A, RAJA S.C. MALLICK ROAD,
2ND FLOOR, NEAR BAGHAJATIN HOSPITAL, KOLKATA- 700047
(M) 9830006396

Email: archispaceconsultant@gmail.com

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**UCO BANK,PURBA BARDHAMAN
WEST BENGAL-713145**

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UCO BANK

UCO BANK, MANTESWAR, PURBA
BARDHAMAN WEST BENGAL-
713145

TENDER NOTICE NO:

Dated:

NOTICE INVITING TENDERS

1. Sealed tenders in the prescribed form are invited by the UCO Bank Head Office from the enlisted contractors of UCO Bank on item rate basis for Civil/ interior furnishing/ electrical & data cabling works of Uco Bank Manteswar Purba Bardhaman West bengal- 713145
2. The tender documents for the work can be purchased on production of up to date income tax, sales tax, professional tax clearance certificate from the office of the General Manager and also from WEBSITE on payment of Rs 500.00 (Rupees Five Hundred) only in Pay Order/Demand Draft/Banker's cheque per set on any weekdays on or from 13-09-2022 to 20-09-2022 between 11 am to 6 pm (till 2 pm dated 20-09-2022). Downloaded tender had to submit a DD Of Rs 500.00 (Rupees Five Hundred) favouring UCO BANK payable at Kolkata.
3. A Demand Draft or Pay Order for 2% cost of the quoted Value favoring UCO BANK payable at Kolkata as Earnest Money to be submitted along with the tender documents. Any tender which is not accompanied by the EMD shall be summarily rejected. EMD of unsuccessful bidder will be returned within a week of award of work to successful bidder without any interest.
4. Tenders should be submitted in sealed covers with the name of work written on the envelope & shall be received up to 2.00 p.m. 20-09-2022 at the office of the UCO Bank, Zonal Office, Durgapur, 1st Floor, UCO Bank Steel City Branch, Einstein Avenue, B Zone, Durgapur – 713205, and will be opened on 20-09-2022 at 3.00 pm at the above office in presence of attending tenderers or their authorized representative (not more than one at a time). Tender documents will not be issued or received by post.
5. The Bank does not bind itself to accept the lowest bid and reserve the right to split up the order as and when necessary and accept or reject any or all tenders without assigning any reason whatsoever.
6. The Bank will not be bound to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reason thereof.
7. Clarifications, if any, required for details, can be obtained from our Consultant, **M/S ARCHISPACE CONSULTANT, PACIFIC WIND, 69/3A, RAJA S.C. MALLICK ROAD, 2ND FLOOR, NEAR BAGHAJATIN HOSPITAL, KOLKATA - 700047. CONTACT: - 9830006396**
8. The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all tenders/ application without assigning any reason whatsoever.

Condition of Tender

1. Attested copies of up to date contractor's license, Income tax, value added tax and professional tax clearance certificates will have to be submitted along with the tender, without which the tender will be considered as incomplete and liable for rejection.
2. The tender shall remain valid for three months from the date of opening of the tender.
3. The tenderer is to quote his rate in ink in both English figures and in English word.
4. All corrections in the tender should be initialed by the tenderer before submission of the tender.
5. Each page of the tender documents must be signed by the tenderer.
6. Canvassing in any form is strictly prohibited and any tenderer found to have resorted to canvassing should be liable to have his tender rejected summarily.
7. In the event of the tender being submitted by a firm, it must be signed by a person holding a power of attorney authorizing him to do so, such power of attorney should be produced along with the tender.
8. Time is the essence of this contract and preference is likely to be given to a tender who will be in a position to complete the works in all details within the shortest possible time. The tenderer is requiring to specially mentioning in his tender the time he will require for completion of all work within the scope of this tender. Maximum time permitted is 20 calendar days from the date of issuing work order. If the contractor does not complete the work within the stipulated time, the contractor shall be liable to pay UCO Bank liquidation damage for delay as a penalty @ 2% (two percent) of the value of the work in respect of every day of delay or part thereof, subject to a maximum of 20% (Twenty percent) of the value of the work executed by the contractor.
9. When the work is awarded and the letter of intent issued, these documents shall become an integral part of contract.

GENERAL CONDITIONS OF CONTRACT

Unless otherwise provided for in the contract documents, these general conditions shall apply to the work of all the specification attached herewith.

1. The contractor shall provide all the necessary supervision during the execution of the works as long as the Architect may consider necessary (which approval may at any time be withdrawn). The Supervisor/ representative of the contractor are to be constantly on the work site & shall give his/ her whole time to the supervision of the same. Such authorized agent or representative shall receive on behalf of the contractor, directions and instructions from the Architect or Architect's representatives.
2. The contractor shall employ only such persons as are skilled and experienced in their trade. The Architect's shall be at liberty to object and call the contractor to remove from the site any person employed by him/ her for the execution of the work who in the opinion of the Architect misconduct's himself or is incompetent or negligent in the proper performance of his duties and such persons shall not be again employed upon the works without permission of the Architect.
3. The contractor shall inspect and examine the site and its surrounding and shall satisfy himself before the submission of his/her tender as to the nature of the site, the qualities, quantities and materials necessary for the completion of the works and in general shall obtain all necessary information's like risk contingencies which may influence or effect his tender & the execution of work in case it is assigned to him/ her.
4. Rate quoted shall cover all the items like transport, octroi, value added tax, incidental charges, duties service tax, any other statutory taxes, etc., for completing the works. No claim will be entertained by the bank due to any fluctuation in the rate of labour, material, freights, taxes, duties etc. at any stage. The rate quoted will be firm during the entire period of work.
5. The contractor has to arrange photos passes in prescribed proforma for the men working in the site. The contractor has to pay all legal dues to the workman engaged by him during the work as per law in force. Contract labor (Regulation & Allowance 1970). P.P.Act 1952, Bonus Act 1965, Est. Act 1972, West Bengal House Rent Allowance Act 1974, Gratuity Act 1972, and latest amended Acts are to be complied for execution of the work.
6. If the contractor fails to pay legal dues to labour or any workmen, UCO Bank will reserve the right to deduct such due, from the final bill of the contractor and arrange for disbursement to the concerned labour or workmen.
7. Work has to be carried out at the site without affecting the normal activities of the staff. The contractor will be responsible for any damage caused during the period of work and has to pay the damage.

8. The successful tenderer to whom the contract is awarded will have to deposit as "initial security deposit" (ISD) a further sum to make up of the value of the accepted tender including the Earnest Money. ISD may be submitted in the form of Demand Draft/ Pay Order. The initial Security Deposit will have to be made within 7 days from the date of acceptance of tender, failing which the Bank at its discretion may revoke the letter of acceptance and forfeit the Earnest Money deposit furnished along with the tender. ISD will be refunded along with the final bills.
9. If the contractor does not complete the work within the stipulated time, the contractor shall be liable to pay UCO Bank liquidation damage for delay as a penalty @ 2% (two percent) of the value of the work in respect of every day of delay or part thereof, subject to a maximum of 20% (Twenty percent) of the value of the work executed by the contractor.
10. Material and workmanship shall confirm to relevant ISI specification. Contractor has to follow the instruction of the Architect or his authorized representatives during the period of work.
11. The quantities given in schedule approximate and may vary as per requirement of the site. Payment shall be made on the basis of actual measurement of the work to be certified by Architect. Measurement shall be made as per relevant IS code except wherever otherwise mentioned.
12. The contract is time-bound and the works are to be completed within the time limit. Maximum time to complete the work is 30 calendar days from the date of issue of work order. This is a working Branch and the contractor has to work with no or minimum obstruction to its regular services.
13. 90% payment will be released after successful completion of work against bill duly verified & certified by the Consultant Architect & Branch Manager as well. Remaining 10% billed amount will be released after completion of 01 year, provided there is no deficiency/ defects observed in terms of quality & quantity of works. There would neither be any advance payment nor any payment against progressive bills.
14. The contractor has to clear all the materials, debris, tools, tackles, scaffolding etc. after completion of work for which no payment to be made.
15. The Bank shall not be liable for or in respect of any damage compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor and the contractor shall indemnify and keep indemnified the bank against all such damages and compensation (save and except as aforesaid) and against all claims, demands, proceeding costs, charges and expenses in respect thereof or in relation thereto.

FORM OF TENDER

To
The General Manager,
UCO Bank
Manteswar Purba Bardhaman

TENDER NOTICE NO:

dated

**CIVIL/ INTERIOR FURNISHING/ ELECTRICAL & DATA CABLING WORKS
OF UCO BANK, KOLKATA MAIN BRANCH**

Sir,

I/We the undersigned have examined the tender documents and the site of works as hereby submit this tender amounting the sum of Rs and should the same be accepted hereby undertake to execute, complete and maintain all works as set forth in the schedule of quantities and specifications in accordance with the conditions of tendering, general conditions of contract, and the rates quoted by us in the aforesaid schedule of quantities all here to annexed or in default thereof to forfeit and pay to UCO Bank the sum of money mentioned in the aforesaid documents.

I/We agree to abide by this tender for the period of three months from the date fixed for opening of the same.

I/We undertake to complete and deliver the whole of the works covered under this tender within a period of 30 calendar days from the date of issue of work order.

I/we shall be bound by the terms and conditions of the tender documents and our accepted tender.

Witness.....

Signature of Tenderer.....

Name.....

Name.....

Address.....

Address.....

Date.....

Date.....

LIST OF APPROVED MATERIALS FOR INTERIOR FURNISHING WORK		
Sl.No.	Items	Approved make
1	False Ceiling	Armstrong/ India Gypsum
2	PVC Board	Century /Green Ply/ GreenPanel
3	Wood Frame Work / Wood Section	Malaysian Sal
4	Wood Skirting / Moulding / Lipping / Bidding	White Beach/ White Cedar
5	Door frame	Teak wood / Sal Wood
6	BWR Ply / Block board with ISI mark	Century/ Green Ply/ GreenPanel/ Austin/ Sylvan
7	Flush Door	Century/ Green Ply/ GreenPanel/ Austin/ Sylvan
8	Laminate (1.5/1.0 mm thk.)	Century/ Formica/ Sunmica/ Greenlam
9	Door Closure (Heavy Duty)	Godrej / Archi / Sterling (DC 2000)
10	Floor Spring (Heavy Duty)	Godrej / Archi / Sterling (FS 3000)
11	Door Lock (Dead)	Godrej / Hafele /Hettich / Kich /Doorset / 4C Acme (ML – REG – SS)
12	Door Handles („H“ Shape)	Godrej / Hafele /Hettich / Kich /Doorset / 4C Acme (PHG – HSS)
13	Drawer / Storage Handle (4”/ 6”)	Kich /Neki / Hassley/EGL (HMS –B – 9122 / 9123)
14	Drawer / Storage Lock (Multipurpose)	Ebco / Hafele /Hettich / Doorset / Godrej / Kombo (502)
15	Screws	GKW / Nettle fold
16	Hinges	CIEF
17	Sliding Telescopic Drawer Channel	Ebco / Kombo
18	Key Board Tray (Metal)	Ebco / Innofitt Systems (KD 510. M)
19	Cable Organiser	Ebco / Innofitt Systems (CM 63.C)
20	Adhesive	Fevicol SH / Fevimate TL
21	Aluminium Frame	Jindal
22	Soft Board	Jolly Board
23	Vertical Blinds	Mac / Annums / Window Fashion
24	Glass	Modi /Ashai / Saint Gobain
25	A.C.P	Alu Decor / Alu Bond / Alstone
26	Ceramic Tiles	Johnson/ Bell Ceramics Ltd
27	Vitrified Tiles	Johnson/ Bell Ceramics Ltd
28	Paints	Berger/ Azo Nobel India Ltd./ Asain Paints
29	SANITARY FIXTURES & FITTINGS	CERA/ JAGUAR/ PARRY WARE
30	All other items not covered above	As per sample approved by Bank/ Architect

LIST OF APPROVED MATERIALS FOR ELECTRICAL WORK		
S.No.	Items	Approved make
1	MS pipe ISI mark. 16 Swg	BEC / NIC
2	MS fittings.	BEC / NIC
3	Wire PVC insulated copper flexiable wire.	Finolex/Havells/Gerard/ MESCAB
4	A.C. stator.	North west / Havells
5	Switch, socket modular plate.	Crabtree(Sapphire)/MDS/Anchore AVE/Indoasian
6	Armoured cable.	Nicco/Glostark/KDK/Havells.
7	Telephone Socket RJ -11.	Crabtree/MDS
8	MCB, DB.	MDS/Havells/L&T Hagger/ Indoasian
9	Telephone cable (0.51mmsq).	Netco/Delton.
10	Light fittings.	Wipro/Philips/Crompton/ Havells
11	Lugs.	Dowells.
12	Terminals Connector.	ESSEN
13	Exhust fan.	GEC/ EPC.
14	Ceiling Fan/wall mounted fan.	Orient / Crompton / Havells
15	SFU/SPN/TPN S.M. housing /Open execution fronthandle.	Havells/ L&T/ Semeins.
16	Telephone connector.	KORN type.
17	Volt Meter / Amps Meter. 96x96 mm.	AE / L&T.
18	Current transformer.	Kuppa / L&T.
19	Selector switch.	Kaycee.
20	Sliding fuse / DZ fuse.	Bharat Lender/ BCH.
21	PVC tape.	Steel grip/ Anchore.
22	Join Box. 6"x4" MS box Heavey type.	Joiti make.
23	Bearer Call Bell.	Max / Homa.
24	Cable Gland Brass make.	Arun (heavey type).
25	Speaker.	Philips / Bosh.
26	LED incator. 20 dia. (Bright type).	Mikadov / L&T/ MDS.
27	CD palayer.	Philips / Sony.
28	Amplifier	Philips / Sony.
29	Speaker wire.	Finolex.
30	PL /TL lamp.	Philips.
31	PVC flexiable Pipe.	Hunuman.
32	Smoke / heat Detector.	Appolo / Dats.
33	Manual call point.	Minimax/Dats.
34	Security Alam Hooter.	Philips/Dats.
35	Cat -6 cable	Digi Link / Lucent/ HCL.
36	RJ - 45 socket.	Digi Link / Lucent/ HCL.
37	Patch panal	Digi Link / Lucent/ HCL.
38	HUB.	Digi Link / Lucent/ HCL.
39	PVC Regid pipe. MMS.	Precession / AKG / Pesto
40	All other items not covered above	As per sample approved by Bank/ Architect

WORKS SPECIFICATIONS :

Sl. No.	Location	Type of Material	Color Code
1.	Floor	Verified tiles of 600 mm x 600 mm	Armenia of H&R JOHNSON (India) Or 10205 of BELL Ceramics Ltd.
2.	Wall	Plastic Emulsion Paint	White Aura (3P0051) of Berger Paints India Ltd. Or Popcorn White (46YY86/166) of Azo Nobel India Ltd. Or Solemn Yellow (7882) of Asian Paints Ltd.
3.	Ceiling	Plastic Emulsion Paint	White of the above manufacturers

A) Indicative basic material specification:-

Sl. No.	Material	Specifications
1.	Lamination on Horizontal surface	1.5 mm thick conforming to IS 2066
2.	Lamination on vertical surface	1.0 mm conforming to IS 2046
3.	Block board	19.00 mm BWR Grade conforming to IS 1659 Century/ Green Ply/ Green Panel/ Austin/ Sylvan
4.	Ply	4 mm/ 6mm/ 12mm/ 19mm conforming to IS 710 (BWR Grade) of Century/ Green Ply/ Green Panel / Austin/ Sylvan

2) Colour Code of partitions / cabins / counters.

Sl. No.	Colour Code	Location
1.	Steamed Anegre (equivalent to 366 of M/s. Century)	This color will be provided at vertical faces of all counter / partitions along with facade of the counter as per design.
2.	Sugar maple (equivalent to 1758 of M/s. Formica)	This color will be provided at vertical faces of all counter / partitions along with facade of the counter / tables as per design.
3.	Goncalo Alvez (equivalent to 1769 of M/s. Sunmica)	The color will be provided at skirting as per design.